

## Western CEF Partnership Board

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Venue:	Main Library Room - Sherburn Library, Finkle Hill, Sherburn in Elmet, LS25 6EA.
Date:	Tuesday, 22 January 2019
Time:	7.00 pm
Present:	<u>District and County Councillors</u> Councillors D Buckle, M Hobson, J Mackman, R Packham, C Pearson and B Sage  <u>Co-opted Members</u> Jenny Prescott (Chair), Rita Stephenson, Howard Ferguson, Jenny Mitchell, David Nicklin and Stuart Wroe
Officers present:	Chris Haley-Norris, (Development Officer, Selby District AVS) and Dawn Drury (Democratic Services Officer, Selby District Council)
Others present:	Sarah Foster, David Foster and Jeff Greene (applicants, Burton Salmon Village Hall Trust)
Public:	0

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### **33 APOLOGIES FOR ABSENCE**

Apologies for absence had been received from Andy Pound.

### **34 DISCLOSURES OF INTEREST**

Stuart Wroe declared a personal interest in agenda item 6.1, Burton Salmon Village Hall Regeneration Project – Phase 2, Disabled Toilets as; he was Chairman of the Trustees of Burton Salmon Village Hall.

***The Chair proposed that the order of business be amended to allow the funding application at agenda item 6.1 to be taken first. This was agreed***

*by the Partnership Board.*

## **35 PROJECT FUNDING APPLICATIONS**

The Partnership Board noted the Funding Framework and considered the following funding application:

### **35.1 BURTON SALMON VILLAGE HALL TRUST, 'BURTON SALMON VILLAGE HALL REGENERATION PROJECT PHASE 2: DISABLED TOILETS', £4,101**

BURTON SALMON VILLAGE HALL TRUST, 'BURTON SALMON VILLAGE HALL REGENERATION PROJECT - PHASE 2 DISABLED TOILETS', £4,101

The application was for £4,101.00 to provide a disabled toilet, refurbish a second toilet and add a baby changing facility. The applicants were in attendance and made a presentation to the Partnership Board.

The applicants confirmed that since they had made the application to the Western CEF they had received £318.00 from another source and therefore the amount of funding they were now looking for was £3783.00.

In response to queries regarding the amount of bookings received for the village hall since Phase 1 of the refurbishment had been concluded, the applicants confirmed that the bookings for January had stood at 18 hours per week. Additionally, it was explained that following the heating installation the bookings for February had risen to 30 hours per week to include new classes in Zumba, Yoga, Pilates, a book club and slimming club.

The Partnership Board thanked the applicants for attending and invited them to move to another area of the library while they discussed the application.

At this point in the meeting, David and Sarah Foster and Jeff Greene left the meeting.

The Partnership Board considered the application against the funding framework and confirmed that it met the requirements, specifically:

- That the application met at least two of the Community Development Plan (CDP) objectives (improving the quality of life for individuals across

the Western CEF area and provide solutions for community issues).

- That the project would benefit the Community Engagement Forum (CEF) area including residents of the area; and
- That the project would have extensive and detailed benefits for one or more defined groups in the CEF area.

The Partnership Board were supportive of the application and agreed to fund £3,783.00 for the project.

The applicants returned to the meeting and were told that subject to final sign off from the Head of Service for Community, Partnerships and Customers, the Board were happy to grant the funding.

**RESOLVED:**

**To approve £3,783.00 for the project, subject to final sign off by the Head of Service for Community, Partnerships and Customers.**

**36 MINUTES**

The Partnership Board considered the minutes of the meeting held on 4 September 2018.

**RESOLVED:**

**To confirm as a correct record the minutes of the Western CEF Partnership Board meeting held on 4 September 2018.**

**37 CHAIRS REPORT**

The Chair stated that she did not have anything to report.

**38 BUDGET UPDATE**

The Partnership Board considered the Western CEF budget, which confirmed a remaining balance of £16,115.37.

**RESOLVED:**

**To note the budget update.**

**39 UPDATES ON PREVIOUS GRANTS AND PROJECTS**

The Partnership Board considered the following impact reports that had been submitted and was included in the agenda:

- Eversley Park Centre
- Monk Fryston Time Team
- Sherburn Gymnastics Club
- Fairburn Church Hall

The Development Officer explained that updates on previous grants and projects was useful in providing feedback on funding applications approved and that the information was used to populate the Annual Report.

**RESOLVED:**

**To note the impact reports.**

**40 COMMUNICATIONS**

The Development Officer updated the Board on the video and short films; work was continuing with the Wild Studios team out on location filming at the Civic Centre. It was highlighted that once finished, the films would be uploaded to the Selby District Council website; the organisations that had been chosen to be included in the films would also receive a copy to promote on their individual websites.

**41 CEF NOTICEBOARDS**

The Partnership Board discussed the delivery, installation, maintenance and upkeep of the six Western CEF noticeboards, and agreed that the CEF would fund the installation.

The Partnership Board suggested that a local builder be engaged to take delivery of the noticeboards and install them, Councillor Hobson stated that he could provide contact details for a local builder. A query was raised regarding whether planning permission or advert consent would be required; the Democratic Services Officer was asked to raise the query with the relevant Officer.

**RESOLVED:**

- i. **That Councillor M Hobson provide the contact details for a local builder to provide a quote for the work.**
- ii. **To ask the Democratic Services Officer to forward the query raised by the Board on planning permission to the relevant Officer, and report back to the Board when a response from the Officer is received.**

**42 ISSUES TABLE**

The Board considered the Issues Table and gave the following updates:

### Burton Salmon

The Board received an update from Stuart Wroe regarding the continuing problem of parking at the school during drop off and pick up times; the Board noted that yellow lines were to be painted to try to alleviate the problem.

### Flooding in the Aire Valley

The Board wished to know whether the work discussed with Paul Desmond of the Environment Agency regarding the maintenance of the sluice gate in Fairburn had been completed.

### Issue of Lorries in Sherburn

A discussion took place around the need for a lorry park along with the best place for it to be situated.

The Board noted that modifications to the roundabout at the junction of the A63 and A162 had been approved which would help to improve capacity.

The Board emphasised the importance of raising the subject repeatedly to keep the matter in people's minds.

### Fly-tipping

A member of the Board praised the work of Selby District Council, he had reported three separate instances of fly tipping online and all three had been removed within two days.

The Board suggested that the theme for one of the future Forums be "The future of re-cycling" with officers from the Council, a representative from AMEY and also an independent re-cycling company to be invited.

### Bus provision

The Board was pleased to note that Northern Rail were running new trains through Sherburn station, and that there would be no timetable changes this year; it was also hoped that Sherburn station would be the next station to benefit from an upgrade.

The Board wished to know the name of the person who had replaced Paul Flanagan from Arriva.

### **RESOLVED:**

- i. To note the updates.**
- ii. To ask the Democratic Services Officer to contact Paul Desmond at the Environment Agency to ascertain if the work to the sluice gate in Fairburn had been completed.**

- iii. **To ask the Democratic Services Officer to invite a representative from AMEY, a local independent recycling company and officers from the Council to attend a future Forum meeting.**
- iv. **To ask the Democratic Services Officer to contact Arriva to ascertain the name of Paul Flannigan's replacement.**

**Councillor Sage left the meeting at this point and did not return.**

#### **43 COMMUNITY DEVELOPMENT PLAN AND CDP WORKSHOP NOTES**

The Partnership Board considered progress and developments related to the Community Development Plan (CDP).

The Development Officer asked the Board to encourage all their contacts in the Western CEF area to complete the online survey, to get as many responses as possible to better inform the Development Plan; it was also suggested that the survey be added to the Sherburn resident's page. The Democratic Services Officer was asked to re-circulate the survey link to the Partnership Board.

The Board was advised that following talks with the organisers of the Tour de Yorkshire the race was now travelling through the village of Womersley, they had been approached to see if they had any yellow bikes etc which they could loan; the Board confirmed that they did not have any bikes but were able to loan bunting.

The Board indicated that a new Police Inspector, Martin Wedgwood, had moved to the Western CEF area; they requested the Democratic Services Officer invite the Inspector to attend a future meeting of the Board.

#### **RESOLVED:**

- i. **To note the Community Development Plan update.**
- ii. **To ask the Democratic Services Officer to re-circulate the online survey link to the Partnership Board.**
- iii. **To ask the Democratic Services Officer to invite Inspector Martin Wedgwood to attend a future meeting of the Partnership Board.**

#### **44 NEXT MEETINGS**

The Board confirmed the next Partnership Board meeting as Tuesday 19 March 2019, 6.30 pm – Funding Sub-Committee and 7.00 pm – Partnership Board at Fairburn Community Centre.

**RESOLVED:**

- i. To note the date and venue for the next meeting of the Partnership Board.**
- ii. To ask the Democratic Services Officer to book Fairburn Community Centre for the next meeting of the Partnership Board on Tuesday 19 March 2019.**

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The meeting closed at 8.30 pm.